

St Dennis Parish Council  
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday  
7<sup>th</sup> June 2022 at 7.00pm

**Present:** Cllr Clarke, Cllr Mrs T Edmunds, Cllr Burnett, Cllr Sinnott, Cllr Jones, Cllr Taylor, Cllr Lodomez

**In Attendance:** Sharon Davey Office Administrator, Cornwall Cllr Dick Cole and two members of the public, Rev Arthur. Lynn Clarke (Clerk) attended virtually.

**58/22 Apologies.**

Cllr Dowd, Cllr Mr N Edmunds, Cllr Harwood, Cllr Kelsey. Apologies accepted.

**59/22 Declarations of Interest.**

None. The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

**60/22 Public Participation (to include Cornwall Councillors Report).**

**a) Public Participation:**

One resident reported on the footpath going up past the Church. Advising that it still not suitable for some people/animals to use due to the way it has been constructed. Also, a gateway is muddy, and the stile (with the small steps) in the first field needs strimming as it is not visible. The land owners are within their right to rebuild the wall. Cllr Cole had recently walked the footpath and has reported this to a Senior Enforcement Officer from the Countryside Access Team. Arrangements are being made to visit the site to ascertain what actions maybe taken to improve the access to the path. The Parish Council confirmed that footpath cutting is currently being undertaken, which will resolve the growth issue.

A resident queried whether, if a pathway had been used for over 15 years, it would no longer be considered a right of way. The church footpath has been used for over 50 years.

Cllr Cole agreed to query the legal position and ascertain if a Definitive Map Modification Order can be applied for. One possibility is that the public keeps reporting the issues with this footpath to CC.

**b) Cornwall Cllr:**

[Report noted.](#)

**61/22 To adopt the minutes of the Annual Parish Council Meeting on Tuesday 3<sup>rd</sup> May 2022.**

**Resolved** - To accept the minutes. Cllr Lodomez abstained as not present at the meeting. All others present in favour.

**62/22 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.**

Planning Meeting. Ratification of 9 decisions made via email, and support three applications.  
Playing Field Meeting. Wall, CCTV installation, goal posts, Rospa Report, Vegetation behind Playing Field fence.

**Resolved** – To accept the recommendations from both meetings. All present in favour.

**63/22 Matters Arising – Information only.**

Information Boards have been collected and installed.

**64/22 To agree the delegated decisions made over the past month.**

**Resolved** - To accept the delegated decisions for the installation of netting behind goal posts at Playing Field, issuing of an Education Grant, and training for Community Events.  
Delegated Decisions [May 22](#).

**65/22 Clerks Report:**

A report has not been provided for May due to extenuating circumstances and time constraints.

**66/22 To agree additional costs electric installation in the CCTV unit.**

It was noted that unfortunately as the contractor is required to revisit to complete the work there will be a call out fee. **It was resolved** to accept call out fee of £52.50. All in favour.

**67/22 To discuss further options to support the 20's Plenty Campaign**

Cornwall Council are committed to the 20's Plenty Campaign. It was noted that when the current pilot is completed, it would be rolled out across the County. **It was agreed** to consider which roads should have a 20 or 30 mph limit before St Dennis is invited to participate in the Campaign. All in favour.

**68/22 To discuss actions that the Parish Council can take to reduce HGV movements through the village.**

Cornwall Council had advised that St Dennis Village is not on a freight route. **It was agreed** to use the information from the Neighbourhood Development Plan to formulate a report that will evidence the need for improved signage to reduce HGV movement through the village. Cllr Cole offered to assist the Parish Council in the drafting of this report to be put forward to Cornwall Council for consideration.

**69/22 To adopt the amendments to the Standing Orders**

**It was agreed** to accept the amended Standing Orders. All in favour.

**70/22 To agree the Parish Council carrying out arrangements for the Road Closure for the Remembrance Parade 2022**

**It was agreed** to approach a resident with the relevant licence to undertake the whole process on behalf of the Parish Council.

**71/22 To agree attendees for Chapter 8 Road Closure and Traffic Management Training**

The cost for the training for one Cllr of £54 was retrospectively agreed all present in favour.

**72/22 To agree additional placements and costs for Councillors and staff for first aid training**

**It was agreed** to book 4 places for Cllrs and staff at a cost of £88. All present in favour.

**73/22 To agree the insurance renewal for 2022-2023**

It was noted that indemnity insurance, fencing and cctv cameras have been added during the year to the insurance, so the premium had increased. **It was resolved** to accept the insurance renewal quote.

**74/22 To agree the cancellation of the Zoom Licence**

**It was resolved** to cancel Zoom licence. All present in favour.

**75/22 To agree the application for and planting of a Landmark Tree and the type of tree to be planted.**

**It was agreed** to apply for the Landmark Tree and to decide the species via by email. All present in favour.

**76/22 To discuss joining Lanteglos by Fowey Parish Council to approach the Local Government Ombudsman to elicit change from Cornwall Council in respect of allocation of Social Housing.**

After discussion on how housing is allocated, **it was agreed** to advise Lanteglos by Fowey Parish Council that, whilst they support their actions, St Dennis PC will be making their own representation on this matter.

**77/22 To review the results of the telephone box survey and to make a decision formulated on the survey response and information from BT.**

Survey results 12-7 in favour of disposal. On this basis the Council **Resolved** to dispose of the asset.

**78/22 To review the results of the Hendra Prazey Survey and to decide about the land formulated on the survey responses**

Survey results 17 yes-19 no: support the Parish Council in selling Hendra Prazey. **It was resolved** to dispose of the land. All present in favour.

**79/22 To consider the purchase of the Dunstan Close Land as a result of the findings from the Neighbourhood Plan Consultation**

The Neighbourhood Development Plan illustrated that residents were in favour of the Parish Council taking over the land. Taking this into consideration the Parish Council **Resolved** to start the purchase process. All in favour.

**80/22 Update on the Neighbourhood Plan**

**It was agreed** that the Steering Group would meet to review the findings of the consultation with a view to starting to plan future policies based on the results. **It was resolved** to apply for further funding for stage 2 of the project. All present in favour.

### **60/22 Public Participation.**

The Council agreed to resume public participation. Rev Arthur praised the success of the Platinum Events. Lots of hard work was involved in the various community events which were enjoyable, and very well supported.

### **82/22 Reports from Outside Bodies**

None.

### **83/22 Consultations/Surveys received up to the time of meeting.**

- Cornwall Climate Emergency Development Plan Document Hearing – matters and issues raised.
- Public Space Protection Orders.

The issues/matters raised within the consultations were noted. Agreed by all present.

### **84/22 Highways and Footpaths Matters**

#### a) Update on footpaths.

Broken bollard in Fore Street, Overgrown Hedge in Dunstan Close.  
been reported to Cornwall Council.

#### b) Highway Issues:

- Cllr Sinnott reported on the pothole in Wellington Road, near Hendra Prazey.
- Parking enforcement update. Four visits have been undertaken this year and 4 PCNS issued. Last visited May 2022.
- Complaint received about parking in Hendra Road. Resident put forward suggestions for how this could be alleviated.
- Insufficient street lighting reported by mop. CC Cllr Cole will investigate.
- Complaint received from resident struggling to access their property in Trelavour Square due to inconsiderate parking. Discussed at length it was agreed to add the replacement of lines within the square to the 2023 action plan. All in favour.

### **85/22 Grant Requests**

- Email from Treviscoe Toddler Group requesting a donation towards books. It was **Resolved** – not to support this application.
- Grant Application from St Dennis Ukulele Group requesting a grant towards stationery and a printer/ink.

Following discussion, **it was Resolved** – to provide a grant of £254.54 to the group.

### **86/22 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.**

Charity Walk n Talk – invitation for Parishes to get involved.

April News for Steve Double.

Cornish Lithium Materiality Review

Town and Parish Council Newsletter.

Thank you letter from Tregothnan Estates

Cash for Communities Expressions of interest

Firearms survey circulated on behalf of the Police & Crime Commissioner

These were noted.

**87/22 Financial**

a) To approve May's payments to creditors as tabled.

**Resolved** – to accept payments. All present in favour.

**Community Account**

<b>CHQ No:</b>	<b>Name</b>	<b>Invoice Number</b>	<b>Cost</b>	<b>Reason</b>
DD	Sage	2102087	£8.40	Payroll software
DD	Google Ireland	4151625508	£9.20	Secure email
DD	EDF Energy		£13.00	Monthly DD for public toilets
DD	Suez	32610220	£87.79	Waste Collection (April 2022)
DD	Suez	32637700	£81.26	Waste Collection (May 2022)
DP	Barclays Bank	13/4-12/5/2022	£8.50	Bank Charges
BACS	HMRC		£1,055.91	Tax & NI
BACS	Staff costs		£4,113.18	Staff Costs
BACS	Claytawc LTd	2181	£15.30	Room Hire, Photocopying, office rent
BACS	A1 Tree & Grounds Ltd	1724	£852.00	Cemetery & Verge Grass Cutting (April 2022)
BACS	Central Cleaning	203084	£187.20	Contract Cleaning Toilets (April)
BACS	Duchy Cemetery's Ltd	2645	£80.00	Interment Fee
BACS	Duchy Cemetery's Ltd	2650	£80.00	Interment Fee
BACS	St Dennis Methodist Church	10, 11	£40.00	Full Council meeting
BACS	Claytawc LTd	2140	£2.88	Printing NDP posters
BACS	Duchy Cemetery's Ltd	2657	£80.00	Interment Fee
BACS	Tclarke (Waldons)	22050377	£584.40	CCTV Camera at Cemetery
BACS	The Safety Supply Company	8648367	£1.73	Safety Gloves
BACS	The Safety Supply Company	866194	£25.32	Safety gloves, coveralls
BACS	Cornwall Supplies Company	535	£51.20	Toilet Roll dispenser
BACS	Duchy Cemetery's Ltd	2671	£80.00	Interment Fee
BACS	A1 Tree & Grounds Ltd	1742	£852.00	Cemetery & Verge Grass Cutting (May 2022)
BACS	Queens Garage	26/05/2022	£41.30	Fuel for strimmers
BACS	GW Shelter Solutions	11/02/1902	£3,920.33	Replace perspex on 4 bus shelters
101035	Resident1		£50.00	NDP prize draw
101036	Resident2		£50.00	NDP prize draw
101037	Resident3		£50.00	NDP prize draw
101038	Resident4		£50.00	NDP prize draw
Card	Brewers Decorating Centre	2955056	£46.07	Bench Paint Petty cash purchase
Card	Amazon	237POEZAUI	£32.97	First aid kits
			£12,549.9	
	<b>Total</b>		<b>4</b>	

**Playing Field**

<b>CHQ No:</b>	<b>Name</b>	<b>Invoice Number</b>	<b>Cost</b>	<b>Reason</b>
DP	Barclays	13/4-12/5/2022	£8.35	Bank Charges

BACS	Rospa Play Safety	62295	£285.60	Annual safety check
BACS	Billy Harbone	7802273421	£2,000.00	Repairs to Playing Field wall
BACS	TP Tree Services	2890	£504.00	Grass cutting
BACS	Graham Johns	346	£560.00	Repairs wooden steps
<b>Total</b>			<b>£2,797.95</b>	

#### Education Bursary Fund

<b>CHQ No:</b>	<b>Name</b>	<b>Invoice Number</b>	<b>Cost</b>	<b>Reason</b>
DP	Barclays	13/4-12/5/2022	£8.50	Bank Charges
Bacs	Applicant 1:		£159.99	Grant
<b>Total</b>			<b>£168.49</b>	

£15,516.3

**Grand Total for April 22** 8

b) To approve the bank balances as of 30<sup>th</sup> April 2022.

**Resolved –** To approve the bank balances. All present in favour.

#### 88/22 Items for the next agenda

None.

#### Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

#### 89/22 Confidential items –

- New member of staff has been appointed.
- Brief update on arrangements made with member of staff currently working amended hours.

Meeting closed 21.10 pm.

Signed: .....